



Glenn Youngkin
Governor

Caren Merrick
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Bryan W. Horn
Director

August 17, 2022

VIA EMAIL

Dana Phillips
Assistant Director
Carroll County Public Service Authority

Re: Second Round Award Letter and Required Certification for COVID-19 ARPA SLFRF Municipal Utility Assistance Program

Dear Dana Phillips:

On behalf of Governor Youngkin, I am pleased to inform you that Carroll County Public Service Authority has been awarded a second round of federal State and Local Fiscal Recovery Funds (SLFRF) through the American Recovery Plan Act (ARPA) for the COVID-19 ARPA SLFRF Municipal Utility Assistance Program. Your award is \$33,084.40, which is based on your response to the Virginia Department of Housing and Community Development's (DHCD) Municipal Utility Assistance Program Redistribution Survey and in accordance with the Appropriation Act. This funding is being provided under CFDA 21.027 – Coronavirus State and Local Fiscal Recovery Funds (SLFRF).

Additional details concerning this program including guidance, requirements, and pre-qualification analysis were provided in your first letter, so please refer to those documents as a reference in addition to the supplemental correspondence that has been issued during the administration of this program. As a reminder, your award shall be used to directly assist residential municipal utility customers of Carroll County Public Service Authority with arrearages greater than 60 days for the time period between March 12, 2020, and August 31, 2021.

Similar to the first round of funding distributions and based upon guidance provided by the Virginia Department of Accounts (DOA), you must return the attached certification and certification addendum in partnership with your partner fiscal agent, Carroll County, to receive the funds from DOA. Once your partner fiscal agent receives the funds, they will then forward funds to the municipal utility. Please email your completed certification and certification addendum to utility@dhcd.virginia.gov by August 31, 2022. Funds that are not obligated on or before October 31, 2022, must be returned to the Commonwealth of Virginia no later than November 30, 2022.



Virginia Department of Housing and Community Development | Partners for Better Communities
Main Street Centre | 600 East Main Street, Suite 300 Richmond, VA 23219
www.dhcd.virginia.gov | Phone (804) 371-7000 | Fax (804) 371-7090 | Virginia Relay 7-1-1

Once the project is complete, DOA will follow up regarding project outcomes and compliance. It is incumbent on Carroll County Public Service Authority and the partnering city or county to ensure project expenses are properly documented and verified in case of audit.

For questions contact DHCD staff member Chase Sawyer at utility@dhcd.virginia.gov.

Sincerely,



Bryan Horn
Director, Virginia Department of Housing and Community Development

CC: Lewis R. McCabe, Comptroller, Department of Accounts
Michael Watson, County Administrator, Carroll County
Encl: COVID-19 ARPA SLFRF Municipal Utility Assistance Program: Required Certification

